

Board of Education  
High School Library  
July 17, 2017

President Kimberly Plass called the regular monthly meeting of the School District of Howards Grove to order at 7:00 p.m. Mrs. Plass noted that the meeting had been posted as prescribed by law and the news media notified.

Board members present: Mrs. Bramstedt, Mr. DeAmico, Mr. Dehne, and Mrs. Plass.  
Administrators present: Jason Cole, Scott Fritz, Andy Hansen, Dawn Laboy, and Chris Peterson.  
Advisory Board Member present: Kim Tess. Also present: Matt Last, Dale Nennig, Steve Ottman, Dave Richart, and Lisa Schultz.

Motion by Mr. DeAmico, second by Mr. Dehne, to approve the agenda as printed. Motion carried, 4-0.

Motion by Mrs. Bramstedt, second by Mr. Dehne, to approve the minutes of the June 19, 2017, regular board meeting. Motion carried, 4-0.

Motion by Mr. DeAmico, second by Mr. Dehne, to approve the treasurer's report as presented by Mrs. Bramstedt, along with the following vouchers payable for the month of June:

#10 - General Fund	}	\$1,566,915.14
#27 - Special Education Fund		
#50 - Food Service Fund		
#30 - Debt Service Fund		\$ 0.00

Motion carried, 4-0.

There were no amendments to the 2016-2017 adopted budget this month.

The School Board and administration acknowledged and expressed their gratitude and appreciation to the following individuals and/or organizations for their support of the school district and students through their generosity of the following donations:

Sam Luecke donated his time and the paint for painting Room 19 at the Middle School.

The Howards Grove PTO made the following donations:

- \$2,865 for sandboxes at Northview Elementary School
- \$ 190.39 for costs associated with 8<sup>th</sup> Grade Recognition
- \$ 159.99 for a Jr. Kindergarten field trip to Mead Library
- \$ 990.73 for transportation costs associated with various fieldtrips during the school year

The Howards Grove Athletic Association donated \$250 toward costs Associated with State Golf.

The following donations were received in association with Girls State Soccer Competition:

- \$110 from Kurt Gruenewald
- \$500 from the Howards Grove Athletic Association

CORRESPONDENCE:

The Board acknowledged a Thank You note received from Lori Carstens.

ADVISORY MEMBER REPORTS:

There were no Advisory Member Reports this month.

STUDENT LEARNING PRESENTATION/STUDENT ADVISORY REPORTS:

There were no Student Learning Presentations or Student Advisory Reports this month.

ACTION ITEMS:

1. Motion by Mr. Dehne, second by Mrs. Bramstedt to accept the letter of resignation from Mr. Kevin Howard with regret. Motion carried, 4-0.
2. Motion by Mr. DeAmico, second by Mrs. Bramstedt, to accept the letter of resignation from Mr. Zach Wettengel with regret. Motion carried, 4-0.
3. Motion by Mrs. Bramstedt, second by Mr. Dehne, to approve the issuance of a teacher contract to Mrs. Courtney Athorp for the 2017-2018 school year as presented. Motion carried, 4-0.
4. Motion by Mr. DeAmico, second by Mrs. Bramstedt, to approve the issuance of a contract to Ms. Sarah Dardis for the 2017-2018 school year as presented. Motion carried, 4-0.
5. Motion by Mr. Dehne, second by Mrs. Bramstedt, to approve the issuance of a teacher contract to Mr. Josef Janicek for the 2017-2018 school year as presented. Motion carried, 4-0.
6. Motion by Mrs. Bramstedt, second by Mr. DeAmico, to approve the CESA 7 Contract for the 2017-18 school year. Motion carried, 4-0.
7. Dale Nennig and Scott Fritz made a presentation related to the new requirements by the Department of Public Instruction related to the district's Academic Career Plan. The purpose of the plan is to show the school's focus on the career plans for students in Grades 6-12. Motion by Mr. Dehne, second by Mr. DeAmico, to approve the Academic Career Plan as presented. Motion carried, 4-0.
8. Motion by Mr. DeAmico, second by Mrs. Bramstedt, to approve the updates to the Career and Technical Education Program, Policy 2421, as presented. Motion carried, 4-0.
9. Motion by Mr. Dehne, second by Mr. DeAmico, to approve the high school fund raising activities for the 2017-18 school year as presented. Motion carried, 4-0.

**OTHER REPORTS:****1. Auditorium Update:**

Fencing has been installed around the perimeter of the work site. Signage will be installed directing the public from the parking areas to the athletic fields. The front parking lot will be for handicap parking and busses only. Students will be required to park in the far parking lot. Staff will be encouraged to park in the parking lot near the District Office.

Some of the footings have been poured and some of the utility work has begun. Workers needed to hand dig around some of the utility areas. Workers have also started to take down the pillars on the side of the building.

It has been determined that the water that was noticed during excavating is trapped water within the clay beds and not a spring.

A sample of the auditorium chairs was on display at the meeting. The chair features a higher back and has added cushion to the seat.

**2. Building Reports:****High School – Submitted by Scott Fritz, Principal**

Congratulations to baseball team on a great season.

Thank you to Karen, Laura and Dave for all the work on year end reports and preparation for upcoming registration.

We are completing hiring processes for new HS staff. Thank you to Christina for all of the work she does preparing for the interview process.

Thank you to Brian Klemme and Matt Last and his staff for all the summer work they complete to get the building ready for start of school.

**Middle School – Submitted by Andy Hansen, Principal**

The first session of summer school has come to an end. The first session went very well. I was especially happy with the work of our teachers. The high school aides did a really nice job as well. We are still completing our summer fitness courses and will have a two week August summer school session beginning August 7.

We have been very busy in the middle school preparing for the start of next school year. We just completed scheduling all the students. We have all our registration materials ready for mailing in preparation for registration on July 26 and Aug. 1. The days just before registration and the week after registration are very busy times in the office.

We have been working as an administrative group to create a coordinated professional development calendar for the '17-'18 school year so that we can coordinate JK-12 department level meetings and curricular work. That work will continue throughout the summer.

**Northview – Submitted by Jason Cole, Principal**

- Writers' Workshop in NYC
  - A couple of takeaways
    - Our staff are doing an outstanding job implementing Writers Workshop
    - Importance of creating "Guiding Principles"
    - Professional Development ideas
- New Directions Learning Community – Readers and Writers Workshop
  - 10 staff members attending
  - Focused Mini-workshops
  - Idea for future professional development offerings at Howards Grove
- Upcoming Conferences
  - Readers Workshop - Steph Harms and Jason Cole – August 6-11
  - PBIS conference in August 15-16 - Jason Cole, Tracy Bandt, Amy Bares, Carissa Tumidajewicz, Kay Sheahan
- Registration July 26 and August 1 - Thank you to Shelly for all you do to prepare.

**Pupil Services – Submitted by Tracy Bandt, Special Education Coordinator & School Psychologist**

We have largely made the transition from the 2016-17 school year and are planning for the 2017-18 school year. We are very pleased with the new hires we have made and are busy preparing them and helping them feel a part of the Howards Grove community.

Scott and I have had the opportunity to sit down with David, our new school social worker at the high school, and are extremely excited about the discussions we have had. He is already working on a transition plan, is preparing a community resource guide for families, and is researching student risk-behavior surveys. He is working with us to be very proactive about addressing mental health issues. Amy Bares has also been researching different activities and resources to share with the pupil services team to help guide us and help us be a strong collaborative team as we work to meet the social-emotional needs of all students district-wide. She and Jason have met a number of times with our new school counselor at Northview and have had great planning discussions.

Our special education team has done an excellent job implementing college and career ready IEPs and has made great progress throughout the year with a brand new set of policies and procedures. A number of special ed staff members have expressed interest in helping with the DPI compliance self-review. This will be a huge undertaking throughout the school year. I have completed the state's compliance review of three indicators during the 2016-17 school year. We will have some valuable information from the state when they have completed their review of the parent surveys, which were due at the end of June.

We are in the planning stages of some strong professional development training for the 2017-18 school year. We will continue to make reading and social-emotional health strong areas of focus.

**District Report – Submitted by Chris Peterson, Superintendent**

Website Update: Our new website is almost complete and ready to launch. We are anticipating a soft launch on August 8<sup>th</sup>. The current website will continue to be accessible for the next three months while we transition to the new website. With the new website we will also have a new web address: [www.hgtigers.com](http://www.hgtigers.com)

The administrators will be participating in a retreat this week to plan ahead for the next school year, as well as plan for the upcoming professional development days.

Chris Peterson thanked Matt Last and his staff, and Dave Richart for all of their work “behind the scenes.”

**Board Member Reports:**

Mrs. Plass commended the technology, maintenance, and office staff and thanked them for all of their work during the summer on various projects being completed during the summer months.

Motion by Mr. DeAmico, second by Mrs. Bramstedt, to convene in closed session as set forth in section 19.85(1)(c),(e),(f) of the Wisconsin Statutes to deliberate the employment, promotion, compensation, or performance evaluation data of employees, to consider personal history as it relates to a specific person(s), and for discussion related to a transportation contract with Harms Bus Company  
Vote by the Board: Bramstedt, aye; Dehne, aye; DeAmico, aye; Plass, aye. Motion carried.

Motion by Mr. DeAmico, second by Mr. Dehne, to reconvene into open session for possible action on items discussed in closed session. Motion carried, 4-0.

Motion by Mrs. Bramstedt, second by Mr. DeAmico, to approve the two student requests for early graduation pending completion of all required coursework. Motion carried, 4-0.

Motion by Mrs. Bramstedt, second by Mr. Dehne, to approve the 12 Academic Coaching Positions for the 2017-2018 school year as presented. Motion carried, 4-0.

Motion by Mr. DeAmico, second by Mrs. Bramstedt, to adjourn at 9:08 p.m. Motion carried, 4-0.



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Nate Dehne, Clerk