

Board of Education  
Howards Grove School District  
High School Library  
August 21, 2017

President Kimberly Plass called the regular monthly Board meeting of the School District of Howards Grove to order at 7:00 p.m. Mrs. Plass noted that the meeting had been posted as prescribed by law and the news media notified.

Board members present: Mrs. Bramstedt, Mr. DeAmico, Mr. Dehne, Mr. Pearce, and Mrs. Plass.  
Administrators present: Tracy Bandt, Scott Fritz, Andy Hansen, Dawn Laboy, and Chris Peterson. Advisory Board Member present: Kim Tess. Also present: Sara Demmon, Matt Last, Steve Ottman, Dave Richart, and Lisa Schultz.

Motion by Mr. DeAmico, second by Mr. Pearce, to approve the agenda as printed. Motion carried, 5-0.

Motion by Mrs. Bramstedt, second by Mr. Dehne, to approve the minutes of the July 17, 2017, Regular Board Meeting. Motion carried, 5-0.

Motion by Mr. DeAmico, second by Mr. Pearce, to approve the treasurer's report as presented by Mrs. Bramstedt, along with the following vouchers payable for the month of July:

#10 - General Fund	}	\$ 472,578.76
#27 - Special Education Fund		
#50 - Food Service Fund		
#30 - Debt Service Fund		\$ 0.00

Motion carried, 5-0.

There were no amendments to the 2016-2017 adopted budget this month.

The School Board and administration acknowledged and expressed their gratitude and appreciation to the following individuals and/or organizations for their support of the school district and students through their generosity of the following donations:

A \$300 donation was received from the Howards Grove Athletic Association for the high school band's participation in the Silver Dollar parade.

The Howards Grove PTO donated \$982.52 toward bussing costs for class field trips in May 2017.

CORRESPONDENCE:

There was no correspondence to the Board this month.

ADVISORY MEMBER REPORTS:

There were no Advisory Member Reports this month.

STUDENT LEARNING PRESENTATION/STUDENT ADVISORY REPORTS:

There were no Student Learning Presentations or Student Advisory Reports this month.

ACTION ITEMS:

1. Motion by Mr. Dehne, second by Mrs. Bramstedt, to approve the elementary and middle school student fund raising activities for the 2017-2018 school year as presented. Motion carried, 5-0.
2. Motion by Mrs. Bramstedt, second by Mr. Pearce, to approve the issuance of a teacher contract to Mr. Mark Maranell for the 2017-18 school year as presented. Motion carried, 5-0.
3. Motion by Mr. Pearce, second by Mr. DeAmico, that pursuant to section 120.12(13) (b) of the state statutes, to approve the common core academic standards for the 2017-18 school year, and to direct and authorize the administration to take any necessary actions to incorporate the Board-approved academic standards for the 2017-18 school year and to issue a notice for parents/guardians that is consistent with the requirements of section 120.12(13) of the state statutes. Motion carried, 5-0.
4. Motion by Mrs. Bramstedt, second by Mr. DeAmico, to approve for publication, the preliminary budget for the 2017-2018 school year as presented. Motion carried, 5-0.
5. Motion by Mr. Dehne, second by Mr. Pearce, to approve the following amounts from fund balance to committed funds: \$25,000 Curriculum/Professional Development; \$50,000 Fund 46; \$150,000 Facilities; \$50,000 Technology; \$10,000 Career & Technical Education. Motion carried, 5-0.

OTHER REPORTS:1. Building Reports**Pupil Services – Submitted by Tracy Bandt, School Psychologist & Special Education Coordinator**

We are training staff next week in Non-Violent Crisis Intervention. This program is especially beneficial in that it concentrates on methods for prevention and verbal de-escalation of behaviors which reduces the need for seclusion or restraint. As a result, we have seen decrease in the numbers of students requiring restraint over the past three years.

We have big plans for collaboration between our pupil service staff and special education staff for the 2017-18 school year. We will begin with our first day of inservice. There will be overlap between the special education inservice and pupil service team inservice. At each level, our pupil service staff, including school psychologist, counselors, and school social worker will meet with elementary, middle, and high school special education staff to collaboratively plan for the school year. Staff will identify the greatest needs of students, and collaboratively, they will develop plans.

There will be a greater concentration on the implementation of a more systematic Check-in/Check-out (CICO) system at the high school. I will be working with David Hickmann to help in the implementation and monitoring of this program. We already have the actual intervention in place. The intervention is positive, authentic interactions with adults and students. We will concentrate more heavily this year on the use of data to create and monitor student goals and create more specific measurement of student progress on IEP's.

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The state PBIS conference this past week provided a number of ideas for creating trauma-sensitive schools, providing mental health support.

I am hoping to attend a training on suicide prevention in the fall and sharing the information learned with staff.

**Northview Elementary – Submitted by Tracy Bandt**

I would like to thank Shelly and Mary for all of their time, energy and patience with registration. They did a wonderful job answering questions, engaging with parents, and moving the long lines so quickly.

I would like to thank Karen, Lori, Joanne, and Tyler for all of their hard work preparing the school for the upcoming school year.

Professional Development in the past month - We have a tremendous staff that is dedicated to continued growth professionally. They are committed to ensuring our students receive the very best instruction. 16 staff members at Northview attended various professional development workshops this past month, (Readers' and Writers workshop, Math Expressions, Non-violent Crisis Intervention, Music workshop and PBIS conference). Each staff member has shared that the workshops were very beneficial, provided them with great ideas for their classrooms, and eager to share their knowledge with others.

Readers' Workshop - NY - The learning experiences I had from attending the Readers' conference in New York was outstanding. I had many opportunities to network with administrators from around the country and learn from the best of the best leaders in the area of reading. I've gained a deeper understanding of the structure of the workshop model and tangible tools to assist teachers through professional development.

Morning Grovers - Cindy Schuler (our Morning Grovers supervisor) and I are excited to have 12 children registered for Morning Grovers. Our program will be limited to 20 students so there is still space available. I've met with Cindy a couple times since her hire to plan for the implementation of the before school care program. We've had good conversations about the logistics and structure of the program. She has a caring heart and passion for children. I would like to thank all those who have donated books, toys, games, etc. to Morning Grovers.

**Middle School – Submitted by Andy Hansen, Principal**

We have completed summer school classes for this summer. The final mini session of summer school went very well. I have completed the DPI summer school report. We had 413 resident and 51 non-resident students attend a summer school class of some kind during the 48 days summer school offered a class. When all the minutes of instruction are calculated for all the students who attended, we were able to count 8 students to our membership. Last year that number was 8 as well. Overall, we had about the same number of students, but were down in total minutes because we had one less day of instruction.

Like the other buildings, we have concluded registration. We have 15 new students this year and are up a net 13 to date. I would like to commend Lonna and Jeannine for all their hard work leading up to registration and the work they continue to do after registration. I would also like to thank Jessica Luecke, our school counselor, for assisting me with the orientation and screening of our new students.

We are ready for the 2017-18 school year, and I wanted to share with the board our "citizenship" rubric that we developed last year and are ready to implement this year as part of our citizenship/PBIS effort at the middle school. We had a committee work on this effort last school year, and the work culminated in this rubric and a "citizenship" report card. We plan to display these rubrics throughout the middle school this year. We also plan on having students self-assess themselves using the report card as well as have staff, twice during the year, report on student citizenship to parents.

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I had the opportunity to attend a meeting through CESA with regard to school districts using social media. The presenter will be in the school district on Friday, September 25<sup>th</sup> to meet with administrators and social media coaches to discuss and demonstrate the positive aspects of social media use by the school district.

**High School – Submitted by Scott Fritz, Principal**

Thank you to Karen, Laura, Kori, and Dave Richart for all of work done in preparation to make our registration process go smoothly again this year.

Good luck to all of our Fall athletes and Coaches.

Amy Bares and I met with Becky Walker from CESA 7 on August 7 to set up a schedule for the 2017-18 school year to work with her and the Math department to identify areas of intervention for HS students in Math.

Jen Steinhaus attended a NGSS (Next Generation Science Standards) workshop August 21st. She will be sharing information with the science department.

Kim Hager and Sara Bornheimer attended a workshop by Kelly Gallagher and Penny Kittle, literacy specialists, on improving reading and writing at the high school level. Both these presenters use the Workshop model in their classrooms at the secondary level.

We are currently working on both a new school store and an innovations space in the HS library.

- o The Innovations Space will replace the old library computer lab. It will include 4 - five person collaboration stations with 43 inch monitors that are linked to a teacher SMART screen. Students will be able to plug devices into their tables and interact in small groups at their stations. We wrote a grant to the Wisconsin Technology Initiative and received the grant for \$25,000 dollars for the technology and we agreed to match the grant with district dollars which we will use to renovate the space.

**District Report – Submitted by Chris Peterson, Superintendent**

New Website is up and running

Please download our App: Howards Grove School District, WI (Apptegy)

Check out our live feed

Academic Coaching Positions have nearly all been filled

**Board**

Kari Bramstedt reported that she received a positive comment from an open enrollment parent regarding the registration process for Howards Grove schools.

**2. Auditorium Update**

Construction progress is currently on schedule

Footings for the building are being completed.

Orchestra Pit has been dug and footings are in place

Water tie-ins to existing building were completed last week

Sump-pump/water tank excavation to begin this week

Plumbing and electrical underground work to begin this week

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I will be taking a trip down to Germantown with construction team to set and finalize pre-cast wall production.

Pre-cast wall are scheduled for delivery and install starting September 6. We are anticipating 70 panels to be delivered and installed over a 10-12 day process.

Due to the construction, signs have been installed, and the staff has been notified, regarding specific parking arrangements and the changes in traffic flow during the school year and during athletic and school events.

**3. End of 2016-2017 Actual Budget Report:** Dawn Laboy reported that \$5,000 was spent out of Fund Balance. Overall it was a good year for the district. Some of the changes to the fund balance were due to the number of students attending classes at Lakeland, and for students needing specific services provided through CESA.

Motion by Mr. Dehne, second by Mrs. Bramstedt, to convene in closed session as set forth in Section 19.85(1)(c),(e),(f) of the Wisconsin Statutes to deliberate the employment, promotion, compensation, or performance evaluation data of employees, and for discussion related to a transportation contract with Harms Bus Company, and to consider personal history as it relates to a specific person(s). Vote by the Board: Bramstedt, aye; Dehne, aye; DeAmico, aye; Pearce, aye; Plass, aye. Motion carried.

Motion by Mr. Dehne, second by Mrs. Bramstedt, to reconvene into open session for possible action on items discussed in closed session.

Motion by Mr. DeAmico, second by Mr. Pearce, to approve a 2% base rate increase and issue a contract to the Harms Bus Company for the 2017-2018 school year. Motion carried, 5-0.

Motion by Mrs. Bramstedt, second by Mr. Dehne, to adjourn at 9:38 p.m. Motion carried, 5-0.



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Nate Dehne, Clerk