

SCHOOL DISTRICT OF HOWARDS GROVE

*Subject to
Approval*

Annual Meeting

September 19, 2016

President Mark DeAmico called the budget hearing to order. Mr. DeAmico explained that the Annual Meeting is a state requirement for all school districts. The district's annual budget is set at the Annual Meeting, the board and community can discuss accomplishments and achievements completed throughout the district, and it provides district residents an opportunity to address the board. An overview of the district's budget for the 2016-2017 school year was presented by Superintendent Chris Peterson and Dawn Laboy, Business Manager for the district. The proposed budget for 2016-2017 is \$11,974,316. The proposed estimated tax levy for the 2016-2017 school year is \$4,039,230.

Motion by Kimberly Plass, second by Rich Pearce to advance the proposed estimated budget and proposed estimated levy to the Annual Meeting as presented. Motion carried, 5-0.

President Mark DeAmico called the Annual Meeting to order at 8:00 p.m. Present at the meeting were: Kari Bramstedt, Jason Cole, Mark DeAmico, Nate Dehne, Scott Fritz, Andy Hansen, Matt Last, Rich Pearce, Chris Peterson, Kimberly Plass, David Richart, and Lisa Schultz.

President DeAmico called for nominations of a chairman to conduct the Annual Meeting. Motion by Andy Hansen, second by Kari Bramstedt to nominated Mark DeAmico to be chairman. Mr. DeAmico asked if there were any other nominations and hearing none, a vote was taken. Motion by Chris Peterson, second by Scott Fritz to close nominations and cast a unanimous ballot. Mr. DeAmico asked if there were any other nominations for chairman and hearing none, a vote was taken. The motion carried by voice vote. Mr. DeAmico then designated Richard Pearce to keep the official minutes of the Annual Meeting.

Motion by Kimberly Plass, second by Nate Dehne, to approve the minutes of the September 21, 2015, Annual Meeting. Motion carried by voice vote.

Nate Dehne was called on to give the Treasurer's Report. Motion by Rich Pearce, second by Scott Fritz, to approve the Treasurer's Report as read. Motion carried by voice vote.

The auditor's itemized report of 2015-2016 receipts and expenditures was discussed. Copies of the report will be available at a future regular monthly Board Meeting.

President DeAmico asked if there was any old business for discussion. There being no old business to discuss, new business, including the following resolutions to be considered for adoption, were addressed:

Motion by Lisa Schultz, second by Chris Peterson to adopt Resolution No. 1 to set the 2017-2018 yearly salaries of all school board members at \$1,500, and to set the per diem payment for board members at \$75 per day when traveling outside the district for authorized school board business. Motion carried by voice vote.

Andy Hansen moved to adopt Resolution No. 2 giving permission to the School Board to operate a hot lunch program. Scott Fritz second the motion and it carried by voice vote.

Scott Fritz moved to adopt Resolution No. 3 authorizing the required audit of the books and related financial affairs of the district by private auditor. Andy Hansen second the motion and it carried by voice vote.

Lisa Schultz moved to adopt Resolution No. 4 authorizing the Board of Education to provide transportation service to the pupils of the district and those students attending private schools in accordance with the statutes of the State of Wisconsin. Matt Last second the motion and it carried by voice vote.

Jason Cole moved to adopt Resolution No. 5 authorizing the Board of Education to borrow money in the form of short-term loans, not to exceed \$500,000. Andy Hansen second the motion and it carried by voice vote.

Chris Peterson moved to adopt Resolution No. 6 designating a Public Depository and authorizing withdrawal of school moneys. The National Exchange Bank and Trust was the designated Public Depository. Scott Fritz second the motion and it carried by voice vote.

Matt Last moved to adopt Resolution No. 7, which states that the length of the school term shall consist of at least 190 days, including at least 180 school days. Jason Cole second the motion and it carried by voice vote.

Andy Hansen moved to adopt Resolution No. 8 authorizing the Board of Education to sell personal property no longer needed by the District. It should be determined by the Board that it is no longer needed for school purposes, provided however, that the maximum aggregate value of such tangible personal property shall not exceed \$50,000 in value as evidenced by an independent appraiser and competitive bids. Lisa Schultz second the motion and it carried by voice vote.

Scott Fritz moved to adopt Resolution No. 9, which authorizes the Board of Education to establish future annual meeting dates as per Wisconsin Statutes. Matt Last second the motion and it carried by voice vote.

Motion by Jason Cole, second by Andy Hansen, to approve a proposed estimated budget of \$11,974,316 for the 2016-2017 school year as presented. Motion carried by voice vote.

Andy Hansen made a motion to approve a proposed estimated tax levy (subject to State Certification) of \$4,039,230 for the 2016-2017 school year. Jason Cole second the motion and it carried by voice vote.

The following items are just a sampling of those identified as key initiatives completed during 2015-2016:

NORTHVIEW ELEMENTARY SCHOOL ACCOMPLISHMENTS COMPLETED IN 2015-2016:

WRITING:

- The Writers Workshop approach to writing instruction was continued and enhanced at Northview in grades K—4 using Lucy Calkins materials. During Writer's Workshop students collect, draft, revise, edit, and publish well-crafted narrative and expository texts. Students receive direct instruction in skills that proficient writers use. Teachers demonstrate the skill and provide students with guided practice using the skills. Students are then given ample time to write, applying the skills and strategies they've learned, while receiving feedback through one-to-one conferences and small group instruction designed to move them along in their writing skills. This year, two additional writing units were added to each grade level. Students continued to make significant gains in their informational, opinion, and narrative writing skills.

READING:

- The Reader's Workshop approach to reading instruction continued in all grades (K-4) during the 2015-2016 school year. During reader's workshop, students are given considerable amounts of time to read books that they can read with fluency, accuracy and with comprehension. Teachers provide direct instruction in skills needed for students to be proficient readers, and carefully assess and study each student's reading skills. Through conferring and feedback, teachers give readers an understanding of the progress they have made, and name important goals and work they can do to become more proficient. This year, additional reading units were added to each grade level. Our assessment data showed that students continued to make significant gains in their overall reading skills.

MATH

- The K – 4 teachers at Northview continued implementing math curriculum, *Expressions 2013*, from Houghton Mifflin Harcourt publishing. The *Expressions 2013* math materials are closely aligned with the Common Core State Standards in Mathematics. AIMSweb universal screening from May 2016 again showed great results from our new math instruction with a large majority of our students at or above target in math computation in all tested grades.

PBIS:

Northview worked very hard on Positive Behavior Interventions and Supports (PBIS) during the 2015-2016 school year. The purpose of implementing PBPIS is to:

- Create and maintain a safe, positive and nurturing learning culture for all in our school community
- Define consistent expectation and responses for student behavior
- Ensure students, staff, and parents understand the rules and expectations for student behaviors
- Recognize and reward students who demonstrate positive behaviors
- Identify and monitor all students in need of support and provide consistent follow-through to help them develop and demonstrate positive behaviors

The PBIS committee, along with the entire staff, developed common behavior expectations for all students in common areas (lunchroom, playground, classroom, hallways, bathroom, bus, etc...). Tools and videos were developed to help teach these behaviors. These expectations are all centered around "The Big Three" (treat others right, make smart decisions, maximize my potential). In addition, staff also implemented "Training Camp" where all students rotated through stations to learn and practice appropriate behavior expectations in various areas of the school.

PBIS was also connected to our monthly character traits. At the beginning of the school year, students received a lanyard that they could wear on Fridays. Every month students could purchase buttons that they could attach to the lanyard that reflected the character trait of the month. Teachers also utilized common behavior charts in classrooms and common voice level charts were used throughout the building. Students demonstrating appropriate behaviors were recognized and rewarded.

Academic Parent Teacher Teams (APPT):

- 2015-2016 was the first year for APPT implementation at Northview. Northview was one of ten schools in the state selected to be trained in APPT. APPT was piloted in Jr. Kindergarten and in 3rd grade.
- The APPT process involved having whole class meetings (where all of the parents in a class were invited to attend a meeting). During those meetings, the teachers worked to develop relationship with and among parents, encourage and facilitate discussion to best meet the needs of students, and to provide parents with information about critical skills that their children were learning, along with data on those skills. In addition, a 30-minute individual parent teacher conference was also held.
- The results of the initial pilot were overwhelmingly positive from both parents and teachers. The pilot group learned a great deal that will be helpful in moving the APPT process forward in additional grade levels.

MIDDLE SCHOOL ACCOMPLISHMENTS COMPLETED IN 2015-2016:

- Staff at the middle school, in 2015-2016, initiated a pilot of the HP Stream Chromebook device. Twenty-five devices, along with a charging cart were purchased, in part, through a donation from the Cleveland State Bank. The pilot of the devices was undertaken to study the educational and instructional benefits of the devices for students as well as to study whether the district should look further into a grades 5-12 1:1 initiative. Teacher teams in the middle school had to write a competitive "grant" to request the devices. In the end, both the fifth and sixth grade teams were selected to get the devices. Each teacher in each grade had the devices for three full weeks of classroom use. During the pilot, groups of teachers met after school to discuss classroom applications of the devices as well as to study Google Applications for Education. In May of 2016, a report of the pilot was given to the school board, and the school board directed the administrative team to prepare a proposal for a 1:1 initiative for the 2016-2017 school year. At the June school board meeting, the board voted to lease a device for students in grades 5-12 for the coming school year.
- Staff at the middle school spent much of the year continuing to discuss science curriculum and related text series. During the 2014-2015 school year, the middle school science team had studied several text option. That work led the team to recommend *Science Fusion* as the best text option. The school board approved the purchase of *Science Fusion* at the December school board meeting.

In 2015-2016, the team focused on aligning the curriculum and grade level learning targets to the text series itself. The middle school science team has completely reviewed and adjusted the grade level learning targets and will continue to review and adjust labs and assessments during the 2016-2017 school year to better fit with the new text series

- Staff at the middle school completed the second year of operation with a modified block schedule as well as a third full year of implementation of a workshop approach in the areas of reading and writing. These two efforts have significantly improved learning. Our students, based upon AIMS Web testing information, scored higher in 2014-2015 than they have in the past three years. Data in reading and writing continues to show that our students are growing. Math scores, like reading and writing, are the highest they have been as well. Staff at the middle school attribute much of this success to the schedule and that students have content classes for a 73 minute period and that workshop models are in use.

Staff at the middle school began discussing implementing PBIS-like components to the daily workings of the middle school. That effort will kick off in September of 2016.

HIGH SCHOOL ACCOMPLISHMENTS COMPLETED IN 2015-2016:

- We had 63 enrollments through our CAPP (Concurrent Academic Progress Program) with Lakeland College. This allows our students to Earn College Credits at HGHS. Beginning with the 2016-17 school year, we have added UW-Oshkosh as an option for CAPP as well as Lakeland.
- We had 7 students in the Youth Apprenticeship Program through LTC.
- The high school continued implementing parts of the Gradual Release of Responsibility to help in improving our Content Area Literacy at the High School. 73% of students met or beat Lexile growth goals in reading at the high school. 82 students were reading at a collegiate level 1300+ or above. Both of these are increases from last year.
- Our Guidance Department assisted in providing all sophomores with the opportunity to spend time at LTC for a Career Day. In 2016-17 Our Guidance Department will be working with Advisement Teachers and both Career Cruising and Inspire Sheboygan to help students investigate potential careers. All students will have Academic Career Plans completed during advisement time.
- The Howards Grove students and staff worked together to continue the Pause for a Cause fundraising event. This wonderful community service experience gave our student body, high school staff, and community the opportunity to work together to raise money for the Children's Hospital in Milwaukee. Student's planned the events, solicited donations from local businesses, and gave their time to insure everything ran smoothly. Students and staff at Howards Grove High School again raised over \$5000.00.

TECHNOLOGY ACCOMPLISHMENTS COMPLETED IN 2015-2016:

- Concluded the transition to new email providers for our staff and students. Staff moved to Microsoft Outlook 365. Students moved to a Gmail platform. We moved onto to new staff email on June 26, 2015.
- Purchased, configured and deployed 30, Windows 8 computers for Northview lab.
- Purchased, configured and deployed two laptops (Junior Kindergarten and HS Art)
- Successfully completed multiple online State required testing sessions in all of our buildings. – ELL, ACT Aspire, Forward and PALS.
- Relocation of district owned fiber to accommodate culvert project.
- Purchased, configured and deployed security camera networks in all three buildings to improve security efforts.
- Purchased, configured and deployed new content filtering (Smoothwall) as a replacement for the Bloxx system that was ceasing operations.

MAINTENANCE ACCOMPLISHMENTS COMPLETED IN 2015-2016:

- Installed Weather Bug station at the Middle School.
- Painted the dust collector at the Middle School.
- Repainted all safety yellow at the Middle School and Northview.
- Repainted the Middle School Guidance Office.
- Repainted the Middle School weight room.
- Stripped and refinished the floor in Room 23 at the Middle School.
- Trimmed & removed storm damaged trees at the Middle School.
- New wood chips were added to the play areas at Northview.
- Upgraded the springs for the playground bus at Northview.
- Repainted the Northview kitchen.
- Painted the soccer goals at Northview.
- Painted the High School storage shed.
- Painted the practice boards on the tennis courts.
- Repainted the elevator pit at the High School (state requirement)
- Replaced 10 water psi tanks at the High School.
- Broken concrete replaced at the High School.
- Display cabinet installed at the High School for the Tech Ed Department.
- Reckless Driving Awareness signs were installed around the High School campus.
- Installed the new Acuity Field House sign on the High School campus.
- Added Acuity sign and new athletic conference signs in the High School gym.
- New weight equipment was installed at the High School.
- Installed scoreboard protector nets at the High School.
- A wheelchair path was added to the soccer field area.
- Boards were installed on baseball backstop for safety purposes.
- New lime screen fill was added to the High School dugouts.
- The surface of the High School practice football field was reconditioned.
- Repaired culvert and moved fiber cable.

2015-2016 was a truly successful year for students, staff, and the community.

Area advisory board members for the 2016-17 school year will consist of the following:

Ada – *Vacant*

Edwards -- Dave Wagner

Franklin - *Vacant*

Howards Grove –

Howards Grove – *Vacant*

Mosel – *Vacant*

Motion by Chris Peterson, second by Lisa Schultz, to approve the list of Advisory Board members as indicated.
Motion carried by voice vote.

Since there were no other matters provided by law relating to the management of the school district affairs to be considered, adjournment was in order.

Motion by Jason Cole, second by Scott Fritz to adjourn at 8:36 p.m. Motion carried by voice vote.

*Subject to
Approval*

Richard Pearce
School Board Clerk