

Howards Grove School District

HP Stream Guidelines and Expectations – Student

Introduction:

The Howards Grove School District will be providing an HP Stream device to all students in grades 5-12. This device is the property of the Howards Grove School District. The device is provided so that students will have easier and greater access to educational resources, useful websites, and other web-based tools. This device is for educational purposes and is not intended for gaming or accessing social media. This device is being provided so that students have every opportunity to become college and career ready in a modern learning environment.

Taking Care of the HP Stream:

This device is the property of the Howards Grove School District. Each student is responsible for his or her device. If a Stream is damaged or not working properly, the student needs to take the device to his/her advisement teacher or take it to the IMC. Do not take this district owned device to an outside service for any type of repair or for a software correction. All repairs will be done through the Howards Grove School District.

General Care Guidelines:

Students are responsible for this device. Students are expected to maintain general care for this device:

- Food and drink should not be near the device.
- The case should not be removed from the device.
- The device should not be carried by the screen while it is open. Always transport the device in the closed position.
- The device should not have the power cord plugged in during transport.
- The device should not have writing or stickers or drawings on the case.
- The device should not be exposed to heat or cold. The device should not be left in a car.
- The device should not be left unattended in unsupervised areas due to the danger of theft or damage.
- Items should not be piled on the device.
- Clean the screen, outer surface, and keyboard with a soft cloth.

Repairs and Replacement:

Each student is responsible for his or her device.

- If your device needs repair or if you need software support, talk with your homeroom/advisement teacher or take the device to the IMC.
- If a device is lost or stolen, contact your homeroom/advisement teacher.
- Any lost or stolen device will be required to be replaced by the family.
- If a student is using a loaner device, that student is responsible for any damages incurred while that student is using the loaner device to include it being lost or stolen.

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Digital Citizenship:

Each student is responsible for the ethical and appropriate use of the device and the available software.

- Students are only to use the device that is assigned.
- Students must abide by and follow all the specifics of the Network Use Agreement as well as with District Board Policy 7540 and District Board Guideline 7540.
- The device is expected to be charged when the school day begins.
- Students will protect their passwords and not share with others.
- Students have no rights, ownership, or expectations of privacy to any data that is or was stored on the device, the school's network, or any school issued application and are given no guarantees that data will be retained.
- Students are not to alter data, the configuration, files of another student at any time. Incidents like these will be considered acts of vandalism and will be subject to disciplinary action.
- Students will respect themselves by using appropriate password names.
- Students will respect themselves by only visiting appropriate websites and by citing all sources as necessary.
- Students will respect others by using the device for its intended educational purposes and by reporting abuse, neglect, inappropriate use and/or inappropriate conversations.
- Students will respect the privilege of having this device and will act with integrity.

Insurance and Damage Charges:

Each student is responsible for his or her device. A \$20.00 insurance fee will be charged during registration. The insurance covers the cost of the FIRST accidental damage during that school year to that student's device. Insurance does not cover damage a student may cause to another student's device. The manufacturer's warranty covers malfunctions due to a manufacturing flaw. Students and/or parents and guardians will be financially responsible for devices, or device parts, power cords, or cases, that are intentionally damaged or are damaged due to neglect or that are lost or stolen.

Students who intentionally damages another student's device will pay for all associated fees and may be subject to disciplinary measures.

Students are to notify their homeroom/advisement teacher or the IMC of a damaged or lost/stolen device. A loaner device may be provided at that time.

All costs not covered by insurance will be assessed to the student and must be paid in full prior to the student taking possession of the repaired device. Unpaid balances will be handled through the District's fee collection process.

Common Repair Cost Estimates as of 7/2016:

\$199.00 – HP Stream

\$46.61 – AC adapter

\$187.00 – Screen replacement

\$93.50 – Keyboard

\$25.46 - Case